



MINUTE of MEETING of the **SCOTTISH BORDERS COMMUNITY HEALTH AND CARE PARTNERSHIP (CHCP) BOARD** held in the Council Chamber, SBC Headquarters, on 24th March 2014 from 4.00pm to 5.00pm

- Present:- Sandy Aitchison, Councillor, SBC
Pat Alexander, Non-Executive Director, NHS Borders
Catriona Bhatia, Councillor, SBC (Chair)
David Davidson, Non-Executive Director, NHS Borders
Stella Everingham, Acting Head of Social Work, SBC
John Mitchell, Councillor, SBC
Frances Renton, Councillor, SBC
- Officers:- Calum Campbell, Chief Executive, NHS Borders
Jane Davidson, Chief Operating Officer, NHS Borders
Carol Gillie, Director of Finance, NHS Borders
John McLaren, Employee Director, NHS Borders
David Robertson, Finance Director, SBC
Elaine Torrance, Integration Programme Manager
- In Attendance:- Tim Cameron, Secretariat Michael Curran, Change Fund Programme Manager (item 4).

1. **APOLOGIES, ANNOUNCEMENTS & INTRODUCTIONS / WELCOME**
Apologies were received from David Parker, John Raine and Glen Rodger
2. **MINUTE OF PREVIOUS MEETING – 23rd SEPTEMBER 2013**
Minutes of the meeting held on 23rd September 2013 were previously circulated. Mr J Mitchell requested an amendment to the minutes under section 1, he requested that the note be changed from 'Cllr J Mitchell had submitted last minute apologies' to 'Cllr J Mitchell had been asked to substitute for Council Leader D Parker at a meeting of COSLA so would not be attending today's meeting'.

DECISION

- a) **The Board agreed that the reference should be changed and confirmed the accuracy of the rest of the record.**

3. **MATTERS ARISING AND ACTION TRACKER**

There were no matters arising from the minutes. The Action Tracker was previously circulated.

Action Tracker:

Action 31 and Action 42 were both on the agenda.

DECISION

- a) **The CHCP Board accepted the updates in the action tracker.**

4. **CHANGE FUND – EXIT STRATEGY**

The Change Fund – Exit Strategy was previously circulated. Mr M Curran explained that at the November and December Reshaping Care Board meetings all of the Change Fund Projects were reviewed and an agreement was made regarding which ones would continue with funding. Mr M Curran was then tasked with looking at the projects which required a managed exit strategy.

There were several major groupings of projects categorised as follows:

1. Those projects that have been successful and require mainstreaming
2. Those projects that have not performed as expected and have or will be closed down
3. Those projects that have been agreed in principle but will not be initiated
4. Those projects that will receive funding from the Change Fund for the next year

Mr M Curran added that at the beginning of the Change Fund process projects were tasked with considering an exit strategy all of which have been reviewed.

Mr M Curran explained that Table 1 in the paper identifies the projects that require mainstreaming and which organisation has responsibility for this, Table 2 identifies the projects that need to be closed. The tables on the following page are a standard risk matrix which records operational, financial and statutory considerations. There are 3 projects classified in the red (Major/Likely) risk category.

Cllr C Bhatia opened the paper up for questions.

Mr D Robertson advised that he was puzzled with the finance information given the levels of risk allocated to SBC. Mr M Curran explained that they were indicative 2013/14 costs and may change depending on mitigation. Mr D Robertson added that we need absolute clarity on the risks associated with closing down or mainstreaming these projects.

Mr C Campbell queried why there was a financial risk associated with the projects being mainstreamed if they have, as they were supposed to have delivered the return on investment.

Mrs E Torrance responded that the biggest risk is around Housing with Care as there was an anticipated reduction in beds that would compensate for the costs of this service. Work is currently ongoing to see how this can be managed.

Mr D Davidson advised that he was not satisfied that the only angle the paper was covering was financial, he also expected to see what the mitigation plans are to allow things like the Housing with Care to continue without the Change Fund monies.

Mrs P Alexander added that it would be good to see the non-financial implications of for example the 'Prevention of Falls' project, she queried how this could be brought into the paper.

Mrs J Davidson responded that in relation to specifically the falls project that this would be taken forward by the Allied Health Professional (AHP). There will be a number of different initiatives used to take this forward such as the up-skilling of nurses.

Mr D Robertson stated that Board can't just note the paper, with the financial risks then just being worked into the budget process. Cllr C Bhatia commented that the paper doesn't actually confirm what the exit strategy is and asked the Board what further information do they require.

Mr C Campbell stated that we need to be very clear around criteria for return on investment, so if we cannot find a substitution or return we need to stick to the rules that were set out for the Change Fund.

Mr D Davidson added that the paper needs to come back with a narrative which actually references the mitigation and not just monetary issues, for example effects on other services. Cllr C Bhatia added that we also need to link to the impacts on other budgets for example what impact does the falls project have on the Orthopaedic budgets.

Cllr Aitchison queried if it was correct that the Housing with Care project is actually a 3 year project rather than 4 years. Mr M Curran explained that it was as funding had been re-focussed on Continuing Care so we needed to think about mainstreaming earlier.

Mrs E Torrance advised that we need a more detailed plan on funding. Mrs J Davidson asked if Mrs E Torrance was saying that if the Housing for Care project had an extra years funding they would deliver the required 3:1 return on investment. Mrs E Torrance clarified that she was.

Cllr Bhatia summarised by requesting a paper that included the mitigation plans, details of where savings had been released to support budgetary pressures plus information on the effect the projects have had on other services (as raised by Mrs P Alexander).

DECISION

- a) **The CHCP Board agreed that a further paper will need to be brought back with details of mitigation plans, information on where savings have been released and what the impact has been on other services. M Curran**

5. CHILDREN'S CHANGE FUND

The Children's Change Fund report had been previously circulated. Mrs S Everingham advised that a paper had been to NHS Borders and Scottish Borders Council regarding how to use monies to progress the agendas of the Early Years Strategy.

The paper looked at the models for Early Years Centres considering the capital works required for each. Progress on the Early Years Centres has been reported back through the Early Years Leadership Group.

Cllr C Bhatia stated that her understanding was that the priorities for the Early Years Centres were Langlee and Burnfoot then Philiphaugh and Eyemouth. She queried why Philiphaugh was not now the priority.

Mrs S Everingham responded by explaining that the premises at Philiphaugh are the most suitable of the all the locations so we were able to progress quickly. It's easier to progress the capital works so that is why it has been adjusted.

Mrs P Alexander asked if the outreach services would be provided in the centres or if the outreach services came from the centres. Mrs S Everingham advised that it would be a bit of both, some clinics would be delivered in the centres for example Health Visitor Clinics which will also be delivered outside (using the spokes model). What we are trying to do is develop centres of excellence; however it won't be possible to do everywhere.

Mr C Campbell stated that the Health Board is trying to develop a Child Development Centre and advised that we must be careful in terms of our language and description of this and the Early Years Centres to as to avoid causing any confusion. They must be branded as complimentary but different.

Mr D Davidson advised that there was a project in Hawick with the Road House and queried if there had been consideration to joining up with the Early Years Centres work. Mr S

Everingham advised that we were still working out what will be built in and need to be careful about what is included in both projects.

Decision

a) The CHCP Board noted the Children's Change Fund Update

6. JOINT FINANCE REPORT

The Joint Finance report had been previously circulated. Mr D Robertson advised that the key point in the paper was that there was a projected year end breakeven position however this was only after SBC having to put £580,000 in to support pressures on the Learning Disability Service.

Cllr S Aitchison queried why in the Alcohol and Drug Partnership base budget it is stated as £1.763 million and the projected outcome is £1.428 million. Mr D Robertson advised that this was to do with an arranged carry forward for next year.

Decision

a) The CHCP Board noted the Joint Finance Report

7. ANY OTHER BUSINESS

Cllr C Bhatia advised that the CHCP Board members had been contacted by BLISS with an offer to come and deliver a presentation about the BLISS Services and the Scottish Governments See /Hear Strategy. She advised that the Board probably isn't the appropriate place for this. Mr C Campbell agreed with the Cllr C Bhatia's assessment and stated that if the presentation was to include a request for funding we should advise BLISS that they were welcome to submit a Business Case for submission.

Decision

a) The CHCP Board agreed that a letter should be sent back to BLISS explaining the outcome of the discussion.

Mrs E Torrance fed back to the group that a report on Health and Social Care Integration had been discussed at the Pathfinder Board. She referred to Section 2.6 in the terms of Reference included with the paper which outlines the CHCP Board would be subsumed into the Shadow Integration Board and asked if everyone was comfortable with this.

Mrs J Davidson asked Mrs E Torrance what would happen with the Children's agenda. Mrs E Torrance stated that all of the CHCP functions will come under the Shadow Board; however they won't be included in the budgets. Mrs J Davidson asked if items like the Children's agenda and Housing could sit on a specific part of the agenda so we do not lose sight of them.

Cllr J Mitchell suggested having the Children and Housing as standing items on the Shadow Board agenda in the first instance.

Cllr S Aitchison asked if this change was taking effect as off today. Mrs E Torrance confirmed it was. Mr C Campbell clarified that this is just a shadow Boards so the respective NHS Borders and SBC Boards still have a big role to play.

Decision

a) The CHCP Board agreed acknowledged the Shadow Board would now be taking over the business of the CHCP Board.

b) The CHCP Board agreed that Children and Housing should be standing items on the Shadow Board Agenda.

8. DATE AND TIME OF NEXT MEETING

The Shadow Integration Board will meet:
28th April 2014
2.00pm
Boardroom, Newstead